THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)
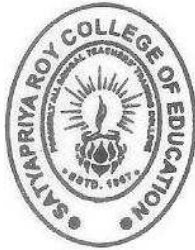# OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

2015-16

OF

SATYAPRIYA ROY COLLEGE OF EDUCATION

AA- 287, SECTOR- I, SALT LAKE CITY, KOLKATA- 700 064, W. B.

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **SATYAPRIYA ROY COLLEGE OF EDUCATION**

1.2 Address Line 1

> **Anila Debi Bhavan**

Address Line 2

> **AA 287, Sector-1, Salt Lake, Kolkata-700 064**

City/Town

> **Salt Lake (Bidhannagar)**

State

> **West Bengal**

Pin Code

> **700 064**

Institution e-mail address

> **srcp.college@rediffmail.com**

Contact Nos.

> **033-2359 0162**

Name of the Head of the Institution:

> **Dr. Subir Nag**

Tel. No. with STD Code:

> **033-2334-2430**

Mobile:

> **0983088663**

Name of the IQAC Coordinator: **Dr. Mousumi Boral**

Mobile: **0-9433763778**

IQAC e-mail address: **iqacsatya@gmail.com**

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* **14926** Track ID = Password

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

   EC/62/A & A/158 dated January 05, 2013

1.5 Website address: **www.satyapriyaroycollege.in**

Web-link of the AQAR: **http:// www.satyapriyaroycollege.in/AQAR2015-16.doc**

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.84	2013	Jan 04, 2018
2	2nd Cycle	-	-	-	-
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY   **07/09/2013**

1.8 **AQAR for the year** *(for example 2010-11)*   **2015 - 2016**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011) :*

    i. **AQAR 2013-14 submitted to NAAC on 13/09/2014**   (DD/MM/YYYY)
    ii. **AQAR 2014-15 submitted to NAAC on 07/10/2015**   (DD/MM/YYYY)
    iii. AQAR_____ _____ (DD/MM/YYYY)
    iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

  University   State ☐ Central ☐ Deemed ☐ Private ☐

  Affiliated College   Yes ✓ No ☐

  Constituent College   Yes ☐ No ✓

  Autonomous college of UGC   Yes ☐ No ✓

  Regulatory Agency approved Institution   Yes ☐ No ✓

  (e. g. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education ✓ Men ☐ Women ☐

              Urban ✓ Rural ☐ Tribal ☐

  Financial Status   Grant-in-aid ✓ UGC 2(f) ✓ UGC 12B ✓

              Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

  Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

  TEI (Edu) ✓ Engineering ☐ Health Science ☐ Management ☐

  Others (Specify)   -

1.12 Name of the Affiliating University *(for the Colleges)*

West Bengal State University, Barasat (WBSU) & The West Bengal University of Teachers' Training, Education Planning and Administration

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University — -

University with Potential for Excellence — -   UGC-CPE — -

DST Star Scheme — -   UGC-CE — -

UGC-Special Assistance Programme — -   DST-FIST — -

UGC-Innovative PG programmes — -   Any other (*Specify*) — -

UGC-COP Programmes — -

2. IQAC Composition and Activities

2.1 No. of Teachers — 4

2.2 No. of Administrative/Technical staff — 1

2.3 No. of students — 1

2.4 No. of Management representatives — 1

2.5 No. of Alumni — 1

2. 6 No. of any other stakeholder and
     community representatives — -

2.7 No. of Employers/ Industrialists — -

2.8 No. of other External Experts — 1

2.9 Total No. of members — 9

2.10 No. of IQAC meetings held — 4

2.11 No. of meetings with various stakeholders: No. — 4   Faculty — 4

Non-Teaching Staff | 1 | Students | 2 | Alumni | 6 | Others | -

2.12 Has IQAC received any funding from UGC during the year?   Yes   No | √

     If yes, mention the amount | 0

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 0 | International | - | National | - | State | - | Institution Level | 0

    (ii) Themes | -

2.14 Significant activities and contributions made by IQAC

> 1. Preparation of API with PBAS of four teachers for their CAS promotion
>
> 2. Preparation of documents/ lists of students qualifying NET, SET, M Phil
>
> 3. Advised the college for infrastructure development including solar panel and rainwater harvesting, Wi Fi facility, etc.

2.15 Plan of Action by IQAC/Outcome

    The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• Organization of seminars /workshops on various issues	• One international workshop on Language Across Curriculum, and one national seminar
• Research project	• Two UGC MRP proposals submitted and awarded
• Minor Research Projects	• Two faculty members have undertaken project
• Conducive environment for differently-abled persons	• Construction of ramp completed for the smooth movement

   Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes | ✓ | No | |

Management | | Syndicate | | Any other body | **Governing Body** |

Provide the details of the action taken

The Governing Body of the college approved the AQAR 2015-16 for uploading in the College website. It has also taken note of the areas of concern identified by the IQAC for appropriate action.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	1	-	-	-
UG	2	0	0	0
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	1
Others		-	-	-
Total	3	0	0	1

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2   (i) Flexibility of the Curriculum: **Different Courses codes based on general papers on education along with Optional papers and practicum**

   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**3**
Trimester	-
Annual	-

1.3 Feedback from stakeholders*   Alumni √   Parents -   Employers - Students √
   (On all aspects)

   Mode of feedback   :   Online [ ] Manual √ Co-operating schools (for PEI) √

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Uniform curriculum structure and examination pattern for 2 years Teacher Education Programmes (B.Ed., M.Ed., B.P. Ed., M.P.Ed.) in West Bengal as per NCTE Regulations, 2014 was prepared by the Curriculum Committee constituted by the Higher Education Department, Govt. of West Bengal and initiated by the West Bengal University of Teachers' Training, Education Planning and Administration has been placed during 2015. There are 4 semesters in the 2 Years with general compulsory papers, school internships, practicum/ Field work and optional papers in the B.Ed. Examinations which will be in accordance to the Semester rules and all the practical activities will have internal & external Assessment. In case of M.Ed. programme which also has 4 semesters in 2 years along with the general compulsory papers, practicum of various types will be conducted. There are provisions of both internal and external assessments and examinations on theoretical papers.

1.5 Any new Department/Centre introduced during the year. If yes, give details.   **No**.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors/ Principal	Librarian: Associate Prof. Scale
9	5	2	1	1

2.2 No. of permanent faculty with Ph.D. 9

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest, Visiting faculty, Temporary, Part time faculty   **0**   0   0   **1**

2.5 Faculty participation in conferences and symposia: No. of persons

No. of Faculty	International level	National level	State level
Attended	-	-	2
Presented papers	1	4	6
Resource Persons	-	3	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Micro Teaching**
- **Group Learning**
- **Preparation of low cost teaching aids**
- **Simulations**
- **Peer evaluation**
- **UGC Remedial classes**
- **Language, Psychology , ICT Laboratory**
- **Both open access and closed library**
- **Guidance and Career Counseling Cell**

2.7   Total No. of actual teaching days during this academic year | 191 |

2.8   Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

> There are 4 semesters in the 2 Years with general compulsory papers, school internships, practicum/ Field work and optional papers in the B.Ed. programs. Examinations are in accordance to the Semester rules and all the practical activities have internal & external Assessment. Video Analysis Review Technique is also used. Frequent peer learning and assessment are done. Simulations and class demonstrations are regular practices.

2.9   No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| **2** | **9** | **9** |

2.10 Average percentage of attendance of students | **87** |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B Ed	**50**	**-**	**100**	**-**	**-**	**-**

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- **Advice and monitor learner-centric environment in the college**
- **Arrangement for feedback responses of different stakeholders**
- **Remedial teaching programmes in consultation with the concerned faculty**

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-

Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	3
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	1
Others	1 Ph. D. course work

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	1	0	1
Technical Staff	3	1	0	1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ✓ **Encourage teachers to participate and present papers in research oriented seminars at national and international levels**
- ✓ **Promote teachers to publish research articles in reputed journals and books**
- ✓ **Collaboration is made with other institutions for organizing seminars**
- ✓ **Encourage teachers to apply for UGC and other sponsored research projects**

3.2   Details regarding major projects

Major projects	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

Minor projects	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	2	
Outlay in Rs. Lakhs	-	-	4.20	-

3.4   Details on research publications

Nature of Publicaions	International	National	Others
Peer Review Journals	1	10	-
Non-Peer Review Journals	-	-	6
e-Journals	-	-	-
Conference proceedings	2	-	1

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2	UGC	4.20 lakhs	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total				

3.7 No. of books published   i) With ISBN No.   [5]   Chapters in Edited Books   [2]

ii) Without ISBN No.   [0]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy | 0 |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	1	1	1
Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons | 9 |

3.13 No. of collaborations   International | 0 | National | 2 | Any other | - |

3.14 No. of linkages created during this year | 0 |

3.15 Total budget for research for current year in lakhs:

From funding agency | 4.20 | From Management of University/College | 0 |

Total | 4.20 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides | 0 | | 0 | and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution $\boxed{0}$

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF $\boxed{0}$ SRF $\boxed{0}$ Project Fellows $\boxed{0}$ Any other $\boxed{0}$

3.21 No. of students Participated in NSS events: $\boxed{0}$

University level $\boxed{0}$ State level $\boxed{0}$

National level $\boxed{0}$ International level $\boxed{0}$

3.22 No. of students participated in NCC events: $\boxed{0}$

University level $\boxed{0}$ State level $\boxed{0}$

National level $\boxed{0}$ International level $\boxed{0}$

3.23 No. of Awards won in NSS: $\boxed{0}$

University level $\boxed{0}$ State level $\boxed{0}$

National level $\boxed{0}$ International level $\boxed{0}$

3.24 No. of Awards won in NCC: $\boxed{0}$

University level $\boxed{0}$ State level $\boxed{0}$

National level $\boxed{0}$ International level $\boxed{0}$

3.25 No. of Extension activities organized $\boxed{0}$

University forum $\boxed{0}$ College forum $\boxed{0}$

NCC $\boxed{0}$ NSS $\boxed{0}$ Any other $\boxed{0}$

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social
Responsibility

Nil

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (Sq. m.)	1332.78	0	-	1332.78
Class rooms (No.)	4	0	UGC	4
Laboratories (No.)	3	3	UGC	6
Seminar Halls (No.)	0	1	UGC	1
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	0	0	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)	-	19.78	UGC & College	19.78
Others: Ramp, Staircase, Computers, Volleyball court, canteen (in Lakhs)	-	-	RUSA	50.0

4.2 Computerization of administration and library

1. Admission, Fee collection, Result, Salary bill etc. are done using computer programmes (COSA and E-Pradan)
2. All library data entered through SOUL software (2.0), OPAC facility available. Participation in N-LIST INFLIBNET Programme, Digitization of library documents, member of N-LIST and UGC-INFONET, Broad band internet facility for teachers and students
3. College enlisted for RUSA Grant

4.3   Library services:

Particulars	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6049	-	-	97000	9049	-
Reference Books	3000					-
e-Books	-	-	-	-	-	-
Journals	30	-	22	Rs. 34240	57	Rs 6000
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	5	Rs. 600	-	-	5	Rs. 600
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	30	7	9	5	1	1	11	-
Added	12	6	6	4	-	6	-	-
Total	42	13	15	9	1	7	11	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet facility is provided to all faculty, students and supportive staffs of the college.
- ICT training is provided to the students. OPAC browsing in library is available.
- Access to 34240 journals and 740117 books through N-LIST and UGC-INFONET

4.6 Amount spent on maintenance in lakhs:

i) ICT

1.0

ii) Campus Infrastructure and facilities

5.5

iii) Equipments

19.78

iv) Others (Library Book)

27.25

Total:

53.03

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> 1. Counseling & Placement Cell
> 2. Sexual Harassment Cell
> 3. Skill Development (Add-On Courses) is being worked upon
> 4. Satyapriya Roy Memorial Book Bank
> 5. Financial Assistance provided for economically backward students
> 6. First-Aid for emergency
> 7. Girls common room
> 8. Remedial classes for socio-economically backwards students
> 9. Expertise in teaching-learning materials & Workshops for academic enrichment

5.2 Efforts made by the institution for tracking the progression

> 1. Regular feedbacks from students, faculty members and supportive staffs
>
> 2. Alumni Association meetings are held every week and preparations for the 50 th year celebration is going on speedily
>
> 3. College has been enlisted for RUSA Grant
>
> 4. Application forwarded for M. Ed. programme (possible after the NCTE visit)

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
142	-	-	-

(b) No. of students outside the state | 0 |

(c) No. of international students | 0 |

Men

No	%
0	0

Women

No	%
0	0

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
69	19	6	0	3	97	29	16	03	-	2	50

Demand ratio | 1:15 | Dropout % | 0 |

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

| NIL |

No. of students beneficiaries | 0 |

5.5 No. of students qualified in these examinations

NET | 2 | SET/SLET | 0 | GATE | 0 | CAT | 0 |

IAS/IPS etc | 0 | State PSC | 0 | UPSC | 0 | Others | 0 |

5.6 Details of student counselling and career guidance

1. Family related counseling
2. Academic counseling
3. Career guidance related to job opportunities
4. Progression for higher education

These consultancy are done at the group or at the individual level by all faculty with required expertise in accordance to the student approach and demand.

No. of students benefitted | 35 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	5

5.8 Details of gender sensitization programmes

Vishakha guidelines have been adopted and all members of the college are made aware of it

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 0 | National level | 0 | International level | 0 |

No. of students participated in cultural events

State/ University level $\boxed{15}$ National level $\boxed{0}$ International level $\boxed{0}$

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level $\boxed{0}$ National level $\boxed{0}$ International level $\boxed{0}$

Cultural: State/ University level $\boxed{6}$ National level $\boxed{0}$ International level $\boxed{0}$

5.10 Scholarships and Financial Support

Financial support	Number of students	Amount (Rs)
Financial support from institution	0	0
Financial support from government	0	0
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organized / initiatives

Fairs   : State/ University level $\boxed{0}$ National level $\boxed{0}$ International level $\boxed{0}$

Exhibition: State/ University level $\boxed{0}$ National level $\boxed{0}$ International level $\boxed{0}$

5.12 No. of social initiatives undertaken by the students $\boxed{8}$

5.13 Major grievances of students (if any) redressed:
 Full access to internet facility in the library. Quality of food to be enhanced in accordance to the price.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Teachers' education is going to witness a paradigm shift from old age Bachelor of Training to Bachelor of Education. This college has taken teachers' education a mission to enlighten the school-student with newer ideas. Continuous updating of knowledge and use of modern technology in Teacher Education with enhancement of capability through pursuits of higher knowledge has been the mission of the college. There has been an overhauling of the Two-Years B. Ed curriculum under WBSUB and it has been introduced since the Academic Session July 2015. Proposals for Masters in Education in the academic planning of the college are going on which can be initiated only after the NCTE visit and the new university's permission and recognition. The faculty is ready to accept the challenge and the opportunity to make this prestigious institution glorified.

6.2 Does the Institution has a Management Information System (MIS)

The process of implementation are being initiated gradually

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum was modified under WBSU, Barasat and implemented in the session 2013- 2014. There has been an overhauling of the Two-Years B. Ed curriculum under WBSUB and it has been introduced since the Academic Session July 2015.

Moreover uniform curriculum structure and examination pattern for 2 years Teacher Education Programmes (B.Ed., M.Ed., B.P. Ed., M. P. Ed.) in West Bengal as per NCTE Regulations, 2014 was prepared by the Curriculum Committee constituted by the Higher Education Department, Govt. of West Bengal and initiated by the West Bengal University of Teachers' Training, Education Planning and Administration has been placed during 2015. It is to be introduced from the ensuing July Session 2015 and to be introduced in July session 2016 in case of M.Ed. (conditions apply).

6.3.2 Teaching and Learning

Action Research, Seminar paper, term Paper, Technology based instruction

6.3.3 Examination and Evaluation

Continuous Comprehensive Evaluation, Semester mode, examination on general theoretical papers (compulsory papers) and on practicum of various types will be conducted. There are provisions of both internal and external assessments and examinations. Moreover peer evaluation of simulations and class demonstrations done so as to improve the quality of teacher education.

6.3.4 Research and Development

A Research Assessment Cell has been formed to processes the applications for sponsored projects. A peer reviewed annual journal is published regularly since 2014.

6.3.5 Library, ICT and physical infrastructure / instrumentation

ICT Infrastructure fully equipped , all library data entered through SOUL software (2.0), OPAC facility available. Participation in N-LIST INFLIBNET Programme, Digitization of library documents, member of N-LIST and UGC-INFONET, Broad band internet facility available for all teachers and students for scholastic and co-scholastic activities.

6.3.6 Human Resource Management

As per Government of West Bengal and WBSU rules HRM is done on inter-personal communication basis, student consultancy are done at the group or at the individual level by all faculty, Remedial classes for socio-economically backwards students, Expertise in teaching-learning materials & Workshops for academic enrichment, Encouragement to teachers to participate and present papers in research oriented seminars at national and international levels, promotion to teachers to publish research articles in reputed journals and books, encouragement teachers to apply for UGC and other sponsored research projects.

6.3.7 Faculty and Staff recruitment

Faculty recruitment is done through the West Bengal College Service Commission as per Govt. of West Bengal and UGC Rules. Non-teaching staffs are recruited as per West Bengal Govt. Rules.

6.3.8 Industry Interaction / Collaboration

No scope for the present . Only due to the new curriculum development for the 2 years Teacher Education Programmes(B.Ed., M.Ed., B.P. Ed., M.P.Ed.) in West Bengal as per NCTE Regulations, 2014, collaborations with The West Bengal University of Teachers' Training, Education Planning and Administration have been done so as to apprise the teachers of all institutions.

6.3.9 Admission of Students

Central counseling by WBSU, Barasat in which the college is represented by the faculty members

6.4 Welfare schemes for

Teaching	GSLI, Puja Advance
Non teaching	GSLI, Puja Advance and Bonus
Students	Construction of ramp, well-equipped classrooms for creative nurturance

6.5 Total corpus fund generated | - |

6.6 Whether annual financial audit has been done   Yes | √ | No | |

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	Governing Body
Administrative	Yes	State	Yes	Governing Body

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes | | No | √ |

For PG Programmes   Yes | | No | |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester System, incorporation of new curriculum, External and Internal examiners

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No such initiative has been taken so far.

6.11 Activities and support from the Alumni Association

Yearly programs are conducted by Alumni Association on the eve of College Foundation Day and Fresher's Welcome, Alumni Association meetings are held every week and preparations for the 50th year celebration is going on speedily.

6.12 Activities and support from the Parent – Teacher Association

> Annual meeting of Parent – Teacher Association

6.13 Development programmes for support staff

> Internal Staff Improvement Program, Competency Development for Office-Staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Green Campus, encouraging eco-friendly activities- No Plastic, Garbage Bin, Organic manure, Prevention of fire hazard

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Green campus, Community Outreach, Inclusive Awareness, Compulsory ICT, Add-On Courses for skill development, Counseling and Placement Cell

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> College administration takes appropriate action in this regard

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. All decisions are taken through democratic participation of the stakeholders
> 2. Library as the learning resource centre and the office is computerized and all financial transactions are transparent and audited timely

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> - Optional paper is offered in Population Education and Environmental Education
> - College initiating for infrastructural development including solar panel and rainwater harvesting in the ensuing year(contacts have been done)

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> 1. Emphasis on full documentation of items required for AQAR
>
> 2. Encouraging the students and faculty members in innovative practices and research
>
> 3. Development of physical infrastructure
>
> 4. Exploration of necessary funds from various agencies

8. Plans of institution for the next year

> 1. Maintenance of complete cleanliness as a best practice of the college
>
> 2. Installation of solar panel on the college roof for generation of electricity to meet part of the college's demand for energy
>
> 3. Installation of rain water harvesting in the college to supply water for college use
>
> 4. Proposals for commencing Masters in Education(M.Ed.) in the academic planning of the college are being initiated, subject to the NCTE visit and the new university's permission and recognition.
>
> 5. Moreover Uniform curriculum structure and examination pattern for 2 years Teacher Education Programmes(B.Ed., M.Ed., B.P. Ed., M.P.Ed.) in West Bengal as per NCTE Regulations, 2014 was prepared by the Curriculum Committee constituted by the Higher Education Department, Govt. of West Bengal and initiated by the West Bengal University of Teachers' Training, Education Planning and Administration has been placed during 2015. If the permission for M.Ed. is granted, it is to be introduced from the ensuing July Session 2016. The faculty is ready to accept the challenge and the opportunity to make this prestigious institution glorified.

Name Dr. MOUSUMI BORAL   Name DR. SUBIR NAG

Mousumi Boral 27/8/16   Sno9. 27/8/16

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

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